

## **St. Mary's College Inc. Information**

### **Address of Location**

37 Mother Ignacia Avenue, Quezon City, 1103 Philippines

### **Type of Location**

School

### **Specific Area for Shooting**

Classrooms, Auditorium, Gates, Marian Centro, ICB Lobby, and Quadrangle

### **Email Address of Location**

[pres1@smciqc.edu.ph](mailto:pres1@smciqc.edu.ph) | [pres1@smciqc.edu.ph](mailto:pres1@smciqc.edu.ph)

### **Contact Number of Location**

(02)-8373-6847 to 49 local 202

### **Name of Representative**

S. Maria Gilda M. Peñafiel, RVM

### **Position/Title**

President

### **Contact Number of Representative**

(02)-8373-6847 to 49 local 202

### **Email Address of Representative**

[pres1@smciqc.edu.ph](mailto:pres1@smciqc.edu.ph) | [pres1@smciqc.edu.ph](mailto:pres1@smciqc.edu.ph)

### **Alternate Contact / Social Media Pages**

<https://www.facebook.com/SMCIQCOfficialPage>

### **Shooting Requirements**

Business Permit, Barangay Clearance, Local Government Unit Clearance, Company Profile

### **Details of Requirements**

N/A

### **Access Hours**

8:00 AM to 4:00 PM on non-class days

## **St. Mary's College Inc. Information**

### **Restrictions or Limitations**

No access to Madonna Hall (Residence of the RVM Sisters)

### **Security Requirements**

Valid Government ID or Company ID

### **Prohibited Equipment**

Heavy equipment, explosives, sharp and pointed materials that may cause harm or accidents.

### **Power Sources Available**

Electrical Outlets

### **Space for Equipment Storage**

No storage available

### **Onsite Facilities**

Restrooms, Canteen, Parking (limited to 3 vehicles only)

### **Set-up and Clean-up Time**

1 hour before and after.

### **Parking Information**

Parking inside is limited to 3 vehicles only. No on-street parking.

### **Weather Considerations**

If there is cancellation of classes, no activities inside the school should be held.

### **Special Instructions/Additional Notes**

- A. The Madonna Hall is the residence of the RVM Sisters. Activities proximate to the location must be limited.
- B. Personnel and equipment shall be subject for inspection of the Security Guards (ingress and egress).